



# New York Taxi Workers Alliance

*AFL-CIO, Int'l. Transport Workers' Federation*

31-10 37<sup>th</sup> Avenue, Suite 300 LIC, New York 11101

Phone: 718-70-NYTWA (718-706-9892)

[MEDIA@NYTWA.ORG](mailto:MEDIA@NYTWA.ORG) / [www.nytwa.org](http://www.nytwa.org) / [Facebook/NYTWA](https://www.facebook.com/NYTWA)

## UI Reconsideration Form Guide for App Drivers

**UBER / LYFT DRIVERS: You may be eligible to increase your Unemployment Insurance (UI) Benefit to the maximum \$504 & receive the full amount going back to the first week you filed! <sup>1</sup>**

NYTWA and four NYTWA Uber and Lyft members won an order from a federal court to require the Dept. of Labor to pay Uber/Lyft drivers full unemployment benefits under the law as employees. This means the Dept. of Labor must pay you based on how much the company paid you, and not based on your net income from your tax filing. NYTWA's Uber/Lyft driver members first won a final decision on Unemployment rights in July 2018, after a three-year fight with the companies at the Dept. of Labor. But even during the pandemic, the Dept. of Labor did not process driver applications as quickly as required by federal law or pay the full amount drivers were owed. In April, we helped thousands of drivers file Reconsiderations to appeal the Dept. of Labor's actions, but they still did not follow the law. So on May 30<sup>th</sup>, we sued. On July 28<sup>th</sup>, Federal Judge LaShann DeArcy Hall ordered the Dept. of Labor to assign 35 staff just to review the Reconsiderations already filed by drivers and pay drivers the right rate by September 11<sup>th</sup>; and to start evaluating the rate for all Uber/Lyft drivers who submit the Reconsideration now.

### **Which App Drivers Should file a Request for Reconsideration?**

- Uber/Lyft/Via/Juno (App) drivers who have received a Monetary Benefit Determination (MBD) of \$0. This means that the Dept. of Labor did not consider your gross income from the App companies in deciding your benefit rate.
- App drivers who filed for Unemployment as 'self-employed' and never mentioned Uber, Lyft, Via or Juno as an employer.
- App drivers who filed a Reconsideration before but never gave the Dept. of Labor a copy of your 1099K or payment statements.
- If you reported income to the Dept. of Labor from a W2 job and drove for one or more App company over the last 18 months, but never gave the Dept. of Labor your App 1099K or payment statement.
- If you already filed a Reconsideration and gave the Dept. of Labor your 1099K copy, then you do not have to file again. The Dept. of Labor was ordered by the federal court to pay out the benefits owed to you by September 11<sup>th</sup>.

### **Which App Drivers May Qualify for a Higher Benefit Rate?**

Any driver who is receiving a benefit rate based on their net income (after expenses) instead of gross income could get a higher benefit rate.

If you grossed \$53,000 or more, you should be eligible for a benefit rate of \$504 per week.

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<sup>1</sup> Please note that this guidance is for informational purposes only, it is not legal advice and is subject to change. Published 9/9/20. If you have more questions, please contact NYTWA at 718-706-9892 or consult the DOL claimant handbook, available here: <https://www.labor.ny.gov/formsdocs/ui/TC318.3e.pdf>.

Even if you did not gross \$53K for the year, you may still be eligible for the full \$504 rate, or higher than what you are getting now, because the Dept. of Labor decides the rate according to your quarterly income. That means, they look at how much you made for every 3-month period during the year, and not just your total income for the year.

Depending on your quarterly income, you may still be eligible for \$504, or at least higher than what you are getting now, even if you:

- Drove part-time for an App company, or
- Drove full-time but only for a few months during the last 18 months, or
- If you had another (part-time or full-time) W2 job during the 18 months and your App driving income was never counted by the Dept. of Labor before

You can use this [calculator](#) on the Dept. of Labor website to get an estimate of your correct benefit rate.

1. Note which quarters you need:

- If your last day worked was before April 1st: use Oct. 2018 to Dec. 2019
- If your last day worked was after April 1st: use Jan. 2019 to March 2020

2. Write down your income:

- **Uber/Lyft/Via/Juno income:** Gross income from 1099K or bank statements
- **Mixed Income: Uber, Lyft, Via, Juno + yellow/green:** Count only your gross Uber, Lyft, Via, Juno income.<sup>2</sup>
- **Mixed Income: Uber, Lyft, Via, Juno + W2 job:** Count the gross income from driving and the W2 job.

3. Enter the number in the Calculator: <https://labor.ny.gov/benefit-rate-calculator/>

If the [calculator](#) shows that your benefit rate should be higher than what you are receiving, and you have not already filed a Reconsideration Form and submitted your 1099K or payment statements from your App income, then you should also file the Reconsideration Form right now.

### **Why should you file a Request for Reconsideration?**

The UI benefit rate is based on your gross income, which is the total amount of money your employer paid you. So far, the DOL's application form only asked most drivers for their net income and the PUA benefit rate most drivers are receiving has been based on your net income, which is your income after all of your expenses. As a result, App-based drivers, when treated as employees, are likely to receive much higher unemployment benefits under UI compared to PUA for "self-employed" workers. **Because the companies have not provided the DOL with your gross income as they should, you will have to provide the DOL with that information so you can get the proper benefit rate; the Request for Reconsideration Form is the way to get that information to the DOL.**

### **When can you file a Request for Reconsideration?**

As soon as possible.

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<sup>2</sup> Once you have any job where you were an employee – for example, an Uber/Lyft/Via/Juno driver or a restaurant worker with a W2 – then the Dept. of Labor will only count employee income, and not any income you earned as an independent contractor. So if you drove for an App company and drove yellow or green during the 18 months, then only the App driver income will count towards your UI benefit rate. If you had other employee income during those months, for example, as a restaurant worker who received a W2, then that gross income will also be counted along with your App income.

# How to Complete the Unemployment Insurance Request for Reconsideration Form

1. Look up the payment information for each company.
2. **SAVE EACH 1099, PAYMENT STATEMENT, OR BANK STATEMENT** because you will need to send to the Dept. of Labor:
  - a. Take a screenshot on your phone
  - b. Save the file as a PDF and name it by the company month year; for example – Uber 1099 2019

3. **Write down the payment numbers on the NYTWA chart. Identify the quarters you need:**

- If your last day of work was before April 1<sup>st</sup>, 2020, you need:  
October 2018 – December 2019.
- If your last day of work was after April 1<sup>st</sup>, you need:  
January 2019 – March 2020.

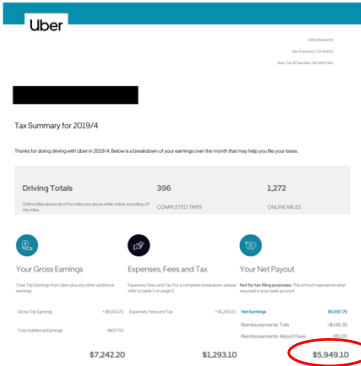
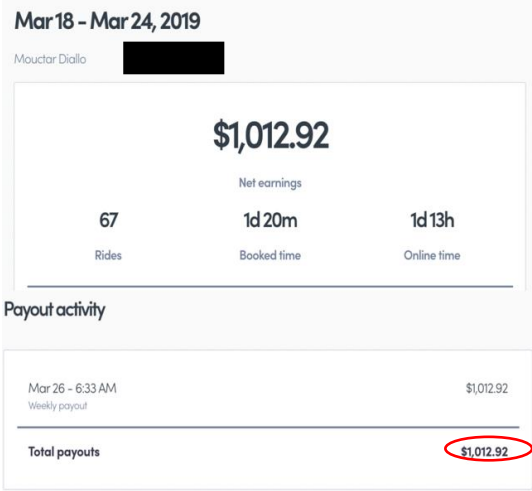
Come to the NYTWA union office for a copy of this Guide, help to complete your Form, print statements, create PDF and submit to the Dept. of Labor. **Address:** 31-10 37<sup>th</sup> Ave., Suite 300, LIC, NY 11101. **Hours:** Monday – Friday 12PM to 8PM. **Phone:** 718-706-9892

*Use the earnings listed on your 1099K or add up the numbers from your payment statements from the companies. Here is how:*

- **UBER:** Log into your Uber account at [partners.uber.com](https://partners.uber.com).
  - Click on **Tax Information** → Click on the links for the 2019 and 2018 **1099-Ks** on the left of the page. Your pay appears broken down by month on the 1099-K
  - If you need information for Jan-Mar. 2020, Click on **Tax Information** → Click on the drop-down arrow next to **2020 Monthly Summary** → download the summaries for Jan, Feb., and Mar. On the monthly summary statement, use the number listed under **Net Payout**.
- **LYFT:** Log into your Lyft account at <https://www.lyft.com/driver>
  - Click on **Tax Information** → **Federal 2019 \* 1099-K** to download your 2019 1099-K. To get your 2018 1099, click on the small pink link labeled “2018” near the top-left corner of the page, and complete the steps above. Your pay appears broken down by month on the 1099-K
  - If you earned less than \$20,000 from Lyft during a year and didn’t receive a 1099-K, or need information for Jan. – Mar. 2020, click on **Driving History** → Access each weekly payment statement. On the payment statement, use the number listed under **Total Payouts**
- **VIA:** Look at your bank records or, weekly emails from Via that show how much they paid you and when. It may be called, "total payments due to driver partner."
- **JUNO:** If you worked for Juno, it seems that drivers no longer have any way to look at their earnings records other than a 1099 or bank records. Because the reconsideration form requires you to write your earnings for each quarter, you will need to look at your bank records or, emails from Juno that show how much they paid you and when.

***If you do not have your 1099K and need to use the payment statements from Uber or Lyft, here are the numbers you would write down:***

- For Uber: Net Payout
- For Lyft: Total Payout

Uber Technologies: Monthly Statement	Lyft: Weekly Total Payouts
<ul style="list-style-type: none"> <li>• Log into your Uber account at <a href="https://partners.uber.com">partners.uber.com</a>. Click on <b>Tax Information</b> → <b>Monthly Summaries</b></li> </ul>  <ul style="list-style-type: none"> <li>• For each month, use the number under "Net Payout" to calculate your gross pay.</li> <li>• Add up the three months for each quarter</li> <li>• Save or print each monthly statement.</li> </ul>	<ul style="list-style-type: none"> <li>• Log into your Lyft account at <a href="https://www.lyft.com/driver">https://www.lyft.com/driver</a></li> <li>• Click on → <b>Driving History</b></li> </ul>  <ul style="list-style-type: none"> <li>• Add up the number listed under “<b>Total Payouts</b>” for all the weeks in each quarter, to find your gross pay for each quarter.</li> </ul>

*Make notes for yourself here and fill in the numbers on the chart on the next page.*

Last day of work was before April 1<sup>st</sup>: use Oct. 2018 – Dec. 2019.

**ONLY FILL OUT QUARTERS YOU NEED.**

Last day was after April 1<sup>st</sup>: use Jan. 2019 – March 2020.

	UBER MONTHLY PAY	LYFT MONTHLY PAY, or add all weekly “total payouts” per month	VIA check your bank statement	JUNO check your bank statement	Any other base or other job
Oct-18					
Nov-18					
Dec-18					
<b>Quarter TOTAL</b>	<b>Uber Total: \$</b>	<b>Lyft Total: \$</b>	<b>Via Total: \$</b>	<b>Juno Total \$</b>	<b>Other Total \$</b>
Jan-19					
Feb-19					
Mar-19					
<b>Quarter TOTAL</b>	<b>Uber Total: \$</b>	<b>Lyft Total: \$</b>	<b>Via Total: \$</b>	<b>Juno Total \$</b>	<b>Other Total \$</b>
Apr-19					
May-19					
Jun-19					
<b>Quarter TOTAL</b>	<b>Uber Total: \$</b>	<b>Lyft Total: \$</b>	<b>Via Total: \$</b>	<b>Juno Total \$</b>	<b>Other Total \$</b>
Jul-19					
Aug-19					
Sep-19					
<b>Quarter TOTAL</b>	<b>Uber Total: \$</b>	<b>Lyft Total: \$</b>	<b>Via Total: \$</b>	<b>Juno Total \$</b>	<b>Other Total \$</b>
Oct-19					
Nov-19					
Dec-19					
<b>Quarter TOTAL</b>	<b>Uber Total: \$</b>	<b>Lyft Total: \$</b>	<b>Via Total: \$</b>	<b>Juno Total \$</b>	<b>Other Total \$</b>
Jan-20					
Feb-20					
Mar-20					
<b>Quarter TOTAL</b>	<b>Uber Total: \$</b>	<b>Lyft Total: \$</b>	<b>Via Total: \$</b>	<b>Juno Total \$</b>	<b>Other Total \$</b>
Apr-20					
May-20					
Jun-20					
<b>Quarter TOTAL</b>	<b>Uber Total: \$</b>	<b>Lyft Total: \$</b>	<b>Via Total: \$</b>	<b>Juno Total \$</b>	<b>Other Total \$</b>

#### 4. Fill Out & Sign the Reconsideration Form

Use the form that the Dept. of Labor mailed to you in the past (along with the Monetary Benefits Determination.) If you do not have it: Click [here](#) for a fillable PDF version. You can also print the form and complete it by hand. Important: You need the Unemployment Reconsideration Form, not the PUA Form.

Fill in your personal information here. You can find your "Claim Effective/Start date" on the top right corner of your MBD letter the DOL sent you. You can also view it online: Log in to [www.labor.ny.gov/signin](http://www.labor.ny.gov/signin) → **Unemployment Services** → **Payment History**

Fill in the information for each App company that you worked for here. You can enter up to three employers on this form. You can find their information on you 1099. See below for each company's address:

**Uber Technologies, Inc.**  
1455 Market St. Suite 400  
San Francisco, CA 94103

**Lyft, Inc.**  
185 Berry St. Suite 5000  
San Francisco, CA 94107

**Via: Flatiron Transit, LLC**  
226 5<sup>th</sup> Ave., 3<sup>rd</sup> Floor  
New York, NY 10001

**Juno USA, LP**  
74 West Long Lake Rd. Suite 205  
Bloomfield Hills, MI 48304

The image shows a 'Request for Reconsideration' form from the New York State Department of Labor. It includes sections for personal information, form requirements, employer information, and quarterly gross wages. Handwritten annotations include 'Employer 1', 'Employer 2', and 'Employer 3' with arrows pointing to the respective employer information sections. A red box highlights the 'Earnings for Employer 1' section. Another red box highlights the 'Earnings for Employer 2' section. A third red box highlights the 'Earnings for Employer 3' section. The form also includes a certification section and return instructions.

Use the information you gathered as part of Step 1 to complete this section for each employer. Make sure you write down the amount that corresponds to your quarterly earnings for each company.

If you applied **BEFORE** April 1, enter:

10/01/2018–12/31/2018  
01/01/2019–3/31/2019  
4/01/2019–6/30/2019  
7/01/2019–9/30/2019  
10/01/2019–12/31/2019

If you applied **ON or AFTER** April 1, enter:

01/01/2019–3/31/2019  
4/01/2019–6/30/2019  
7/01/2019–9/30/2019  
10/01/2019–12/31/2019  
01/01/2020–3/31/2020

#### 5. Gather your payment statements

- Use an App to combine all of your PDF files, if you saved each statement as a PDF; or print out all of the screenshots
- If you need to use a printer: Come to the NYTWA Union office!
  - NYTWA Address:** 31-10 37<sup>th</sup> Avenue, Suite 300, LIC, NY 11101
  - NYTWA Hours:** Mon-Fri 12pm to 8pm
  - Subway:** N/W to 36<sup>th</sup> Avenue or M/R to 36<sup>th</sup> Street

#### 6. Submit your Reconsideration Form + 1099K or Payment or Bank Statements to the DOL

#### 7. Look out for the Dept. of Labor's decision. Check your online account for messages and stay in touch with the union! [Fill out our Intake](#) to let us know you have submitted your form.

<p><b>1. MAIL:</b> New York State Dept. of Labor P.O. Box. 15130 Albany, NY 12212-5130 <b>OR FAX:</b> 518-457-9378</p>	<p><b>2.</b> Submit a copy through the secure message on the DOL's website.</p>	<p><b>To print out materials or any help:</b> NYTWA office <b>Address:</b> 31-10 37<sup>th</sup> Avenue, Suite 300, LIC, NY 11101 <b>Hours:</b> Mon-Fri 12pm to 8pm <b>Subway:</b> N/W to 36<sup>th</sup> Avenue or M/R to 36<sup>th</sup> Street <b>Phone:</b> 718-706-9892 <b>E-mail:</b> MEDIA@NYTWA.ORG</p>
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**DRIVER POWER! UNION POWER!**  
**Build the Union that FIGHTS and WINS for All Drivers!** [WWW.NYTWA.ORG/DUES](http://WWW.NYTWA.ORG/DUES)





# NEW YORK TAXI WORKERS ALLIANCE

31-10 37<sup>th</sup> Avenue, Suite 300  
LIC, New York 11101

National TWA, AFL-CIO, Intl. Transport Workers' Federation

Phone: 718-706-9892 Media@NYTWA.ORG

# \$100 Annual Dues NYTWA BENEFITS & SERVICES WWW.NYTWA.ORG

## NYTWA TICKETS & LICENSE PROTECTION PROGRAM!

*There are fees for representation by an Attorney or Rep.. There is no fee if we can provide in-house.*

**Bring in the ticket or letter when you first receive it. Do not wait. Court procedures must be answered on time.**

### DMV

#### ATTORNEY Representation

- \$60 Manhattan (Non-Speeding)
- \$100 Speeding (Manh, Bk, Q, Bx)
- \$100 all violations in Brooklyn, Queens & Bronx; \$200 all violations SI
- \$25 for Each Companion Ticket

*We will review your license and advise on when you should take a Defensive Driving Course to reduce points. You don't want to take the course too late or too early!*

- ⌘ You don't have to go to hearing. We will post bond & you can reimburse us before next hearing.
- ⌘ We can plead Not Guilty for you and get longer date (no need to mail in the ticket.)
- ⌘ DMV Abstract Print Out & Evaluation \$10
- ⌘ Appeals (if found guilty), Motion to Vacate (if missed hearing) & Payment Plan applications.
- ⌘ If Judge orders suspension, we can file for stay order.
- ⌘ Online Payments, including Driver Responsibility Assessment, License Renewal, guilty fines.
- ⌘ Print Accident Report

### Other Tickets/Courts

1. PVB NG Defense / Letter to Garage
2. Criminal Court TVB Ticket
3. Upstate or Out-of-State Ticket
4. Human Rights Commission Notice

**Life Insurance \$5,000 Term Life and \$5,000 Accidental Death and Dismemberment Insurance is included in your membership.**

### TLC

#### TLC Summonses \$60 - \$150

- Guidance on Settlements
- Suspension or Revocation Legal Review
- Adjournment Request (to get new hearing date)
- Motion to Vacate (reopen case if you miss a hearing)
- Appeal, Petition to Chairperson or NYS Appeal
- Negotiate Payment Plan

#### Critical Driver Program (CDP) & Persistent Violator Program (PVP)

- Request TLC to withdraw summons
- Suspension or Revocation Settlement Request
- Re-entry / Waiver Application (to re-enter earlier than 3 years if revoked)
- We can contact DMV for Proof of Course if Point Deduction Course Still Not Appearing on Abstract

#### TLC Licensing Renewal

- Give you Reminder for Drug Test & Renewal
- Help you pay Renewal Fee Online
- Get You Extension if You Missed Renewal
- Help if TLC is late in processing your renewal

### TLC New Driver Applications

#### Help to REAPPLY for a New TLC License

- Review your application if you were revoked and are reapplying; Fitness Interview Preparation & Request for Review by Chairperson
- Apply for an Exam Waiver

#### NEW Driver APPLICATION SUPPORT!

- We can get you started with a new application online and schedule for the fingerprinting & photo
- Defend your right to an exam in other than English

*Drivers Serve the World. We Serve The Drivers.*



# DRIVER POWER! UNION POWER!

Campaigns	Services	Public Voice	International Movement
Lawsuits			

**Build the Union that Fights & WINS!**

## INDUSTRY RIGHTS!

### INDUSTRY GRIEVANCES

We will fight to defend your rights if a company owes you money, is overcharging you, deactivates you, or any other matter; or to file complaints against police officers for abuse or harassment.

#### *Any Problems With*

- ⇒ Garage or Broker      ⇒ Leasing Company
- ⇒ Base                      ⇒ TPEP Vendor
- ⇒ Airport Dispatcher    ⇒ Credit Union / Bank
- ⇒ NYPD Officer            ⇒ Medallion Lender

### CRIME VICTIM SUPPORT

File for Workers Compensation or Crime Victims, comm. with NYPD or District Attorney

### UNEMPLOYMENT INSURANCE

**IF YOU WERE DEACTIVATED or are making less than Minimum Wage after expenses, you may qualify for Unemployment**

### OWNER-DRIVER PROGRAM

- Help Prepare Loan Modification Application
- Apply for TLC Vehicle Retirement Extension
- LLC Incorporation Guidance

### TIFF (Wheel-Chair Accessible)

#### Applications

*Owner-drivers can receive driver & owner grants.*

- \$1 per every fare
- \$14,000 car purchase grants and \$4,000/yr. maintenance grants for up to 4 years

### LEGAL SERVICES

1. Criminal Defense (and TLC suspension)
2. Workers Compensation (on-duty injury) or NYS Disability (off-duty injury or illness)

### ONLINE SERVICES

1. Set up Email Account
2. Online payments (You can call us to pay DMV and TLC fees online)
3. GPS trip sheet print out

### UNION COMMUNITY!

- Membership Photo ID
- E-mail News & Resource Alerts!

<https://www.facebook.com/NYTWA/>

<https://twitter.com/NYTWA/>

## SERVICES FOR MEMBERS AND FAMILIES!

1. **Social Services:** Public Benefits Assessment such as Food Stamps (SNAP)
2. **Housing Eviction support, including Emergency Grant application**
3. **Taxes** Filing or IRS Audit support
4. **Medicaid Fraud** case representation
5. **Health Insurance** Recertification or Enrollment; Low-cost Healthcare for the Uninsured

### IMMIGRATION SUPPORT

1. Sponsorship Application filing
2. Naturalization Application filing and Interview Preparation
3. Citizenship Test Preparation
4. Character Support Letter or "Industry Expert" Letter

## GET ACTIVE WITH THE UNION!

*Drivers Serve the World. We Serve The Drivers.* **Join the General Meetings, Demonstrations & Discussions!**

NYTWA fights campaigns, organizes demonstrations, mobilizes for public hearings, brings drivers' voices to the media and riding public, files lawsuits, stands with driver brothers & sisters to win Justice, Rights, Respect and Dignity! With your dues, you build the union that wins for ALL drivers: **YELLOW - APP - GREEN - LIVERY - BLACK CAR!**

#### WAYS TO REACH THE UNION!

<b>Phone:</b>	Monday-Friday 12pm - 8pm 718-706-9892
<b>Visit Office:</b>	Monday-Friday 12pm - 8pm 31-10 37th Avenue, Suite 300, LIC 11101 (N/W to 36th Ave. R to 36th St.) Must wear a mask. Only 10 visitors at one time.
<b>E-mail:</b>	Media@NYTWA.org
<b>Call-in radio:</b> (You can call in or text with individual questions after campaign news hour ends)	Every Sunday at 9pm *Call: 712-770-5345, Code 123843#* For T-Mobile & MetroPCS Call : 206 4516052 712 770 5345# 123843# Download App: www.radiosamatiguila.com
<b>Special Debt Forgiveness Campaign Meetings on Zoom:</b>	Fridays at 7pm on Zoom Zoom Meeting ID: 862 3857 3371. Join by video on Zoom App, or call: 929-205-6099



# NYTWA Membership Form

YES! READY TO JOIN!     RENEWING MY MEMBERSHIP!

## 1. Your EMAIL:

I don't have one. *TLC requires drivers to have an email address. We will help you set it up.*

E-mail: \_\_\_\_\_

2. Like on Facebook! [www.facebook.com/NYTWA](http://www.facebook.com/NYTWA) 3. Follow on Twitter! [www.twitter.com/NYTWA](http://www.twitter.com/NYTWA)

TLC License #: \_\_\_\_\_ TLC # Expiration Date \_\_\_\_/\_\_\_\_/20\_\_\_\_

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt. # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home # \_\_\_\_\_ Cell #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

DMV#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Languages (besides English): \_\_\_\_\_

Currently Driving:  Yellow Taxi  Greencab  App-based FHV  Livery  Corporate Black Car

Garage or Broker _____ <input type="checkbox"/> Private Owner <input type="checkbox"/> Owner Driver Medallion #: _____	Affiliated Base <input type="checkbox"/> UBER <input type="checkbox"/> LYFT <input type="checkbox"/> JUNO <input type="checkbox"/> VIA Car Status: <input type="checkbox"/> Leasing <input type="checkbox"/> Financing <input type="checkbox"/> Paid off Leasing or Financing Co Name _____
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Shift:  Day  Night  Both DOB: \_\_\_\_/\_\_\_\_/19\_\_\_\_ Last five SSN: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/2020

## \$100 Dues Payment Method:

- In person: Cash, Check/MO, Credit/Debit Card
- Online: [www.nytwa.org/dues](http://www.nytwa.org/dues)  Over the phone (credit/debit card): 718-706-9892
- Over the mail: 31-10 37<sup>th</sup> Ave, Suite 300, LIC, NY 11101

## Sign Up Your Friends To Join the Union!

*Call and ask them to join!*

Name of Friend	Phone
1.	
2.	
3.	
4.	





**IMPORTANT!**

This form must be received within 30 calendar days from the Date Mailed of your last Monetary Benefit Determination. **Please print clearly. If you do not, we cannot process this form.**

**Unemployment Insurance  
 Request for Reconsideration**

**Please print clearly**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Claim Effective/Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security number: XXX-XX-\_\_\_\_\_

**Form requirements**

To correct wages and/or add wages not reflected on your Monetary Benefit Determination, follow the instructions below.



- Complete the employer and quarterly wage information below using black or blue ink.
- Include any documentation that could be considered proof of employment and wages such as pay stubs, W-2s, 1099s, vouchers, checks, tips, bonuses, meals, lodging, commissions, vacation pay and records of employment and/or payment.
- Do not send originals; photocopy all supporting documentation onto 8 1/2 x 11 single-sided paper.
- Write your name, the last four digits of your Social Security number and your phone number on each attachment.
- If you received worker's compensation, include a copy of your most recent Subsequent Report of Injury (SROI) filing.



This completed form and all attachments must be received within the time frame noted above in the IMPORTANT! message. **Please print clearly. If you do not, we cannot process this form.**

**Employer Information**

Please print clearly. Attach an additional page if you have information for more than (3) three employers.

Employer: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 If work was performed outside New York State, indicate state: \_\_\_\_\_

**Basic or Alternate Base Period Total Quarterly Gross Wages**

Write in the total quarterly gross wages for each employer / quarter indicated. Refer to your most recent Monetary Benefit Determination for assistance.

Quarter: \_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_ \$ \_\_\_\_\_, \_\_\_\_\_  
 Quarter: \_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_ \$ \_\_\_\_\_, \_\_\_\_\_  
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Employer: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 If work was performed outside New York State, indicate state: \_\_\_\_\_

Quarter: \_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_ \$ \_\_\_\_\_, \_\_\_\_\_  
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Employer: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 If work was performed outside New York State, indicate state: \_\_\_\_\_

Quarter: \_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_ \$ \_\_\_\_\_, \_\_\_\_\_  
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**Certification**

I certify that the above information is true to the best of my knowledge and I am aware that there are penalties for making false statements. I understand I will be notified of the results of my request.

Signature (Required)

Date

Area code Telephone number

**Return instructions** This notice and all attachments must be received within the time frame noted above in the IMPORTANT! message.



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